



## **WILLAND PARISH COUNCIL**

16 Tudor Grove, Cullompton, EX15 1XG

Tel: 07920 014407

Email: clerk@willand-pc.org.uk

You are hereby invited to attend a **Meeting of Willand Parish Council**, which will be held on **Thursday 11<sup>th</sup> July 2024 at 6.45 pm, in the Club Room at Willand Village Hall, Gables Rd, Willand.**

Members of the public are advised to submit questions to the Parish Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

Debbie Bird

**Parish Clerk**

3 July 2024

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Please note that: -

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Willand Parish Council is unable to make any decision on matters not listed within the agenda.
- Willand Parish Council will always attempt to record meetings.

### **AGENDA**

- 1. To receive any apologies from Councillors and record approval of reasons for absence.**  
(please make any apologies known to the Parish Clerk)
- 2. Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.**

- 3. Public Question Time - To receive questions from members of the public relevant to the work of the council.** (A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)
- 4. Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.**
- 5. Parish Council Minutes - To approve and sign the minutes of the Willand Parish Council Meeting held on Thursday 13<sup>th</sup> June 2024, as a correct record.**
- 6. To receive a demonstration of the Defibrillator training equipment.**
- 7. Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make.** (For information only)
- 8. To receive reports from County and District Councillors.** (For information only)
- 9. Accounts Due for Payment and Receipts to include:**
  - a) To examine and agree the Summary of Receipts and Payments for 2024-2025, up to 30<sup>th</sup> June 2024, and to receive the bank reconciliation.**
  - b) To authorise payment of invoices received between the 7<sup>th</sup> June 2024 and 6<sup>th</sup> July 2024 and to minute ratification of additional payments made since the previous meeting.**
  - c) To note the Reserves Balance Report for 2024-2025, up to 30<sup>th</sup> June 2024.**
  - d) To note that a transfer of £10,000 has been made from the Lloyds Business Instant Savings account to the Treasurers Account to maintain an appropriate operating balance and to cover items due for payment in July and August.**
  - e) To approve that a transfer of £60,000 be made from the Lloyds Business Instant Savings account to the Treasurers Account to facilitate payment of the Skate Ramp invoice, including VAT, due on satisfactory completion of the work currently in progress.**
  - f) To ratify Litter Picker holiday cover cost of £144 for the period 8<sup>th</sup> July 2024 – 12<sup>th</sup> July 2024.**  
(The financial information will be issued prior to the meeting)
- 10. To adopt updated Financial Regulations.** (Clerk to circulate proposed regulations).
- 11. To consider the responses to the Cemetery extension survey.** (Clerk to circulate paper with agenda)
- 12. To consider the purchase of the Scribe Cemetery Package to enable fully digital cemetery recording and mapping of plots.** (Clerk to circulate paper with agenda)
- 13. To approve the 5-yearly memorial safety inspection (topple testing) at an approximate cost of £300 excluding VAT.** (Clerk to circulate paper with agenda)

14. **To provide an update on the proposed additional Play Area and Fitness Equipment for Orchard Way, Jubilee Field and Chestnut Drive.** (Clerk to circulate information prior to the meeting)
15. **The Chair to update on the concerns raised with Mid-Devon District Council regarding several recent planning applications having been approved without due regard to the views of the Parish Council as set out in the Town and Parish Charter.**
16. **Mid Devon District Council – Planning Applications** [MDDC Planning Public Access Portal](#)  
Mid Devon District Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications. **There were no planning applications to consider.**

To **Minute Ratification** of the following planning application submission agreed since the June Full Council meeting:

- i. No objection to application Number 24/00810/FULL – erection of additional workshop building to provide cleaning area, Stoneman Engineering Park Works Station Road Willand.

#### **17. Mid Devon District Council – Planning Decisions**

To note Mid Devon District Council, the determining Authority, has made the following planning decisions.

Reference: 22/00917/DPO

Proposal: Application under The Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992 to seek to modify the terms of a section 106 agreement pursuant to planning permission 17/01179/MFUL

Location: 1-23 (inc.) & 25-33 (odds) Rowan Lea Willand Cullompton

DECISION: Approval of Discharge of Planning Obligation

#### **18. Councillor Reports – At the discretion of the Chairman, to receive reports from Parish Councillors – strictly for information only.**

#### **19. Close**