

**Willand Parish Council**  
**Payments Awaiting Authorisation List**

5th January 2026

**Table A - invoices for payment**

<b>Code</b>	<b>Invoice Date</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Staff	N/A	Lloyds Community Account - 9569	HMRC PAYE payment due - tax and NI	HMRC	187.17		187.17
All Grounds - Misc, Orchard Way Reserve, Jubilee Field Reserve	18/12/2025	Lloyds Community Account - 9569	Tree works - Prune Cherry Tree corner B3181 and Old Village £40, Priority 1 tree management works at Orchard Way £240 - agreed in minute 1311/13, removal deadwood Jubilee Field Tennis Court hedge trees £90.	Four Seasons Tree Services	370.00	74.00	444.00
Cemetery Expenditure - Hedges	05/01/2026	Lloyds Community Account - 9569	Cemetery Hedge Cutting 23/12/2025 - Beech, Hawthorn & Leylandii	Four Seasons Tree Services	540.00	108.00	648.00
Office Admin - Website & IT costs	05/01/2026	Lloyds Community Account - 9569	Annual software costs - .gov domain, Website support and Microsoft Business 365 28/01/2026 - 27/01/2027 as per agreed contract	WJP Software Ltd	1,154.00	230.80	1,384.80
All Grounds - Orchard Way Hedges	22/12/2025	Lloyds Community Account - 9569	Hedge Cutting Orchard Way 27/11/2025	Countrywide Grounds Maintenance	247.66	49.53	297.19
All Grounds - Jubilee Field Hedges	22/12/2025	Lloyds Community Account - 9569	Hedge Cutting Jubilee Field 27/11/2025	Countrywide Grounds Maintenance	309.58	61.92	371.50
<b>Notes:</b>				<b>Total</b>	<b>2,808.41</b>	<b>524.25</b>	<b>3,332.66</b>

1. HMRC Payment much lower this quarter due to tax rebate paid to new Litter Picker Via PAYE in November 2025

**Table B - additional payments made since Dec List**

Staff Salaries	N/A	Lloyds Community Account - 9569	Salary Payments	N/A	1,716.63		1,716.63
Office Admin- Monthly Office Cost	N/A	Lloyds Community Account - 9569	Home Working Standing Order - Regular Payment List	N/A	26.00		26.00
Bank Charges	10/11/2025	Lloyds Community Account - 9569	Monthly Lloyds Bank Charges 10/10 - 09/11. Debited 16/12	Lloyds Bank	5.09		5.09
Cemetery Expenditure - Water	15/12/2025	Barclaycard	Cemetery Water Bill 02/09 - 13/12	Source for Business (SWW)	27.60		27.60
Allotments Expenditure - Water	15/12/2025	Barclaycard	Allotments Water Bill 05/09 - 13/12 (see note)	Source for Business (SWW)	566.25		566.25
Office Admin - Clerks Phone	28/12/2025	Barclaycard	Monthly Phone costs - Regular Payment	Giffgaff	5.00	1.00	6.00
<b>Notes:</b>				<b>Total</b>	<b>2,346.57</b>	<b>1.00</b>	<b>2,347.57</b>

1. High Allotments Water Bill, previous quarters bill estimated on low side, covers a very dry summer plus 36% increase in water charges this year & 54% increase since last very dry summer in 2022. Clerk checking meter for leaks after discussion with SWW to ensure no other issues as the association allotment manager is abroad. Clerk will discuss use of pumps and hoses and water fees for allotment holders going forward with her on her return.

This year's predicted underspend in the allotments budget will go into the Reserve and will cover additional water costs next year.

**Grand Total** **5,154.98** **525.25** **5,680.23**