



WILLAND PARISH COUNCIL

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WILLAND ORCHARD WAY OPEN SPACE

Specification Ref: OWG2025

Date September 2025

WORK SPECIFICATION – GRASS CUTTING

CONTRACT TERM:

2 years from 1st January 2026 – 31st December 2027.

LOCATION:

Orchard Way Open Space – entire grassed area from Orchard Way down to Jaycroft and between the fences on either side.

WORKS:

To cut/strim grass a maximum of 15 times per annum leaving the site clean and tidy with no possible danger to persons using the area. Make sure that cut/strimming goes right into hedge bottoms to stop weed/shrub growth into field. Strimming should also be carried out around all fences, play equipment and seats etc.

TIMESCALE:

The first cut should take place in March/April depending on growth with 2 cuts a month taking place when necessary during the growing season. Additional cuts may be required at the request of the Parish Council depending on the weather and growth.

PRICE AND INVOICING:

Price quoted should be net of VAT and inclusive of labour and hire charges. If the contractor charges VAT this must be clearly indicated, and a VAT number provided.

The quote must specify the cost per cut, the cost for each year of the contract and the total cost over the three-year contract period.

Invoices to be submitted monthly at the end of the month in which the grass has been cut and the invoice must show the number and dates of each cut.

Invoices received by the 5th of the month will be paid by the Parish Council within 30 days of receipt, by bank transfer.

INSURANCE:

The contractor must provide evidence of Public Liability Insurance.

HEALTH & SAFETY:

The contractor will be responsible for carrying out their own risk assessments and all Health and Safety provision.

OTHER CONTRACTOR REQUIREMENTS:

Information to be provided as to the number of employees available to undertake the work to demonstrate that the contract can be maintained during periods of holiday/sickness etc...

Information as to machinery available to carry out the work required and any 'backup' arrangements in case of breakdowns etc...

Name of the main contact.

TERMINATION:

The Contract runs for two years as stated in the Contract Term, however once a contract has been agreed, either party may terminate the Agreement without cause at any time, upon at least 2 calendar months' written notice.