



WILLAND PARISH COUNCIL

16 Tudor Grove, Cullompton, EX15 1XG

Tel: 07920 014407

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You are hereby invited to attend a **Meeting of Willand Parish Council**, which will be held on **Thursday 14th November 2024 at 7.00 pm, in the Club Room at Willand Village Hall, Gables Rd, Willand.**

Members of the public are advised to submit questions to the Parish Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

Debbie Bird
Parish Clerk

5 November 2024

Please note that: -

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Willand Parish Council is unable to make any decision on matters not listed within the agenda.
- Willand Parish Council will always attempt to record meetings.

AGENDA

- 1. To receive any apologies from Councillors and record approval of reasons for absence.**
(please make any apologies known to the Parish Clerk)
- 2. Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.**
- 3. Public Question Time - To receive questions from members of the public relevant to the work of the council.** (A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)

4. **Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.**
5. **Parish Council Minutes - To approve and sign the minutes of the Willand Parish Council Meeting held on Thursday 10th October 2024, as a correct record.**
6. **Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make. (For information only)**
7. **To receive reports from County and District Councillors. (For information only)**
8. **Accounts Due for Payment and Receipts to include:**
 - a) **To examine and agree the Summary of Receipts and Payments for 2024-2025, up to 31st October 2024, and to receive the bank reconciliation.**
 - b) **To authorise payment of invoices received between the 7th October 2024 and 6th November 2024 and to minute ratification of additional payments made since the previous meeting.**
 - c) **To note the Reserves Balance Report for 2024-2025, up to 31st October 2024.**
(Clerk to circulate papers)
9. **To receive an update on Budget Planning for 2025/26:**
 - a) **To review the Capital Budget, Earmarked Reserves and the Operational Reserve.**
 - b) **To consider the revenue budget for 2025/26.**
 - c) **To set an extra meeting date in December to agree the final budget and Precept for 2025/26 for formal approval at the January 2025 meeting.**
(Clerk to circulate papers)
10. **To consider how the Parish Council should prepare for the Neighbourhood Plan referendum on the 27th February 2025, and to consider how the actions set out in plan might be delivered post referendum.**
11. **To decide on representation at the Annual Village Carol Service and to choose a carol to be sung by the congregation.**
12. **Following the presentation received at the October meeting, to decide whether the Parish Council will support an application towards the costs of resurfacing the tennis courts at Willand Tennis Club, from the S106 allocation set aside for open space and recreation facilities in the Village.**
13. **To consider quotations received for the planting of a Wildflower Meadow in the Cemetery Extension. (Clerk to provide update)**
14. **Following approval to transition to a .gov domain at the October meeting, minute 1010/12, to appoint the provider and approve the costs for Year 1 setup and ongoing support and hosting. (Clerk to circulate paper)**

15. To note the updated Asset Register as at 31st October 2024. (Clerk to circulate register)
16. Following receipt of an email from the National Highways Project Manager for the current M5 works, to consider suitable local community projects the Highways team can volunteer their time to assist with.
17. To consider responding as a council body to the Government consultation on allowing remote attendance at Council meetings and voting by proxy in certain circumstances. Link: [Enabling remote attendance and proxy voting at local authority meetings - GOV.UK](#)
18. To consider a letter from the Churches Housing Action Team (CHAT) requesting a financial contribution towards the services they provide to communities in Mid-Devon. (Letter emailed with agenda)
19. Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)
Mid Devon District Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

- a) Reference: 24/01584/FULL
 Proposal: Variation of condition 2 of planning permission 21/01920/FULL (Erection of dwelling following demolition of existing garage) to allow substitute plans relating to the addition of second floor; addition of front window to the lean-to; removal of lean-to patio doors and side window; addition of first floor window on North East elevation and second floor window on South East elevation
 Location: 8 Somerlea Willand Cullompton Devon EX15 2PU

To **Minute Ratification** of the following planning application submissions agreed since the last Full Council meeting:

- i. Comments on applications 24/01522/TPO, Application to lift the crown of 1 Oak tree by 6m, remove the lowest branches, crown thin and reduce property side by 1.5m protected by Tree Preservation Order 02/00005/TPO, 6 Greenwood Willand and 24/01523/TPO Application to remove lowest limb over garden of 1 Oak tree, crown thin, reduce property side by 3-4m and reduce lateral limbers over Jaycroft by 2-2.5m protected by Tree Preservation Order 02/00005/TPO, 5 Greenwood Willand.

20. Mid Devon District Council – Planning Decisions

To note Mid Devon District Council, the determining Authority, has made the following planning decisions.

- Reference: 24/01262/CAT
 Proposal: Notification of intention to reduce the crowns of a group of Oak trees by 4m within the Conservation Area
 Location: Pitfield House Willand Old Village Willand Cullompton

DECISION: No objection to work described

Reference: 24/01302/PNHH

Proposal: Prior Notification for the erection of an extension, extending 5.30m to the rear, maximum height of 3.10m and eaves height of 2.40m

Location: 6 Blenheim Court Willand Cullompton Devon

DECISION: Householder Development Acceptance

21. Councillor Reports – At the discretion of the Chairman, to receive reports from Parish Councillors – strictly for information only.

PART 2 – It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information

22. To consider quotations received, and award the contracts for the following:

- a) Cemetery Grass Cutting
- b) Cemetery Hedge Management
- c) Play Area Grass Cutting
- d) Village Handyman

(Further information to be provided after the closing date)

23. Close