



WILLAND PARISH COUNCIL

Clerk to Parish Council Mrs Barbara Bodkin, 12 Sycamore
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I HEREBY GIVE NOTICE THAT A MEETING OF THE PARISH COUNCIL WILL TAKE PLACE ON THURSDAY 14 JULY 2022 AT WILLAND VILLAGE HALL COMMENCING AT 19.00

Press and Public are invited to attend.

PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.

AGENDA

1. Apologies

To receive any apologies from Councillors

2. To receive any declarations of interest from Members on any of the agenda items

3. Items brought forward from the Chair

4. Public questions on any of the agenda items

5. To approve Minutes of the meeting held on Thursday 9 June 2022 (Circulated)

6. Reports from District and County Councillors

- a) District Councillors Chesterton, Evans and Warren
- b) County Councillor Radford (To follow)

7. For information and discussion

- a) Crime in Willand reported to the police in May 2022 (To follow)
- b) Highways Working Group update, to include:
 - i) VAS Report – June 2022 (Attached)
 - ii) To consider expenditure on a traffic survey (quotes per Cllr. Major) (To follow)
 - iii) To note email received from Halberton Parish Clerk and reply dated 28.6.22 inviting Parish Councillors from Willand and Uffculme to meet with Halberton Parish Councillors to discuss speed limits, etc across the parishes. (Attached)
- c) To receive an update from Cemetery Working Group
- d) Chestnut Play Area: to receive an update from Councillor Grantham and Clerk
- e) Neighbourhood Planning Group: to receive a verbal update from Councillor Little
- f) Allotments new hedge: to receive an update from Councillor Tobin
- g) South View Play Area fence repair: to receive an update from Clerk
- h) Press & Media Policy - to note that the Finance & Administration Committee has conducted an annual review and there were no amendments to be put forward for approval by Full Council.
- i) Social Media Policy - to note (as item 7h above). Members were reminded to adhere to the policy to avoid being in breach of the Code of Conduct and being referred to the Monitoring Officer.

8. Finance

- a) Authorisation of payments including invoices received since 3 June 2022 (To follow)
- b) Income received in June 2022 (To follow)
- c) Income and Expenditure report as at end of June 2022 (To follow)
- d) To consider recommendations from Finance and Administration Committee for amendments to Financial Regulations:

i) Under Section 1, General, 1.5, Willand Parish Council's Financial Regulation currently reads:

1.5. Once a year at the March meeting of the Finance & Administration Committee, prior to approving the Annual Governance Statement, the Council must review the effectiveness of its system of internal control which shall be in accordance with proper practices.

The Clerk had circulated the Model Regulations (per NALC) as a suggested alternative:

1.5. At least once a year, prior to approving the Annual Governance Statement, the council must review the effectiveness of its system of internal control which shall be in accordance with proper practices.

The Finance & Administration Committee agreed to amend the wording of the Financial Regulation to that contained within the NALC Model Regulations to enable the review to tie in with receipt of the Internal Auditor's report which would not be available until April at the earliest

ii) Under Section 8 Loans and Investments, 8.3, Willand Parish Council's Regulation (which is also included in the NALC Model Regulations), reads:

8.3. The Council will arrange with the Council's Banks and Investment providers for the sending of a copy of each statement of account to the Chairman of the Council at the same time as one is issued to the Clerk.

Finance and Administration Committee Chairman, Councillor Wilcox had confirmed that the Lloyds Bank statements could be viewed online, Nationwide statements were received annually and when transfers occur; also noted that Nationwide transfers could only be made back to the Lloyds accounts. The Finance and Administration Committee agreed to recommend to Full Council that Financial Regulation 8.3 be amended to read "may arrange" instead of "will arrange".

e) To agree delegated authority to the Clerk to make essential payments with payroll at the end of July or August (unless there are extenuating circumstances), to be ratified at the September meeting, due to there being no scheduled August Full Council Meeting.

9. Meeting dates

Thursday 11 August 2022 – Full Council meeting (only if needed for urgent business)

Thursday 8 September 2022 – Full Council meeting

Thursday 15 September – Finance and Administration Committee meeting

Thursday 13 October – Full Council meeting

Thursday 10 November – Full Council meeting

Working Groups – to note any scheduled dates

10. Councillors Roundtable: to receive any further information from Councillors and to highlight future agenda items.

11. Communications

A)

- i) To consider making a donation to the charity Dream-A-Way (Attached)

ii) To consider an application for funding received from the Willand Health and Community Centre (To follow)

iii) To note proposals for Two Tree Solar Farm as a possible agenda item for September Full Council, to receive a presentation (Email circulated 6.7.22)

iv) To note the NW Cullompton Masterplan SPD public consultation runs from 27 June to 8 August and consider if any action is to be taken. (Email circulated 28.6.22)

B) Communications received since 3 June and emailed to Councillors:

i) Current Planning Applications

a) 22/00790/FULL

Proposal: Change of use and conversion of agricultural barn to dwelling
Location: Land and Building at NGR 303786 110416 (Culm Park) Willand Devon
Response date extended until 15 July (Circulated 22.6.22)
[PLANNING LINK](#)

b) 22/01232/CAT

Proposal: Notification of intention to remove Leylandi hedge (approximately 43m) within the Conservation Area
Location: Church Lea Willand Old Village Willand
Response due 15 July (Circulated 24.6.22)
[PLANNING LINK](#)

c) 22/01019/TPO

Proposal: Application to lift the crown of 1 Walnut tree by removing 3 lower branches and crown reduce by 1-1.5m and reduce the crown of 1 Oak tree by 1-1.5m protected by Tree Preservation Order 08/00003/TPO
Location: 4 Portway Gardens Willand Old Village Willand
Response date extended until 15 July (Circulated 15.6.22)
[PLANNING LINK](#)

ii) Planning Application Withdrawn

a) 22/00717/TPO

Proposal: Application to remove 7 branches from 1 Sweet Chestnut tree protected by Tree Preservation Order 73/00012/TPO
Location: 4 Maple Close Willand Cullompton
Letter received to confirm application has now been withdrawn. (Circulated 6.6.22)

iii) Planning Decisions notified for information

a) 22/00690/HOUSE

Proposal: Erection of single storey rear extension following demolition of lean-to
Location: Little Trelawney Station Road Willand Cullompton
Permission granted.

b) 22/01017/CAT

Proposal: Notification of intention to remove 3 vertical stems and reduce and thin the crown of 1 Beech tree by 1.5-2m within the Conservation Area
Location: Carr Cottage Willand Old Village Willand Cullompton
Mid Devon District Council has no objection to the works described.

iv) Newsletters and other correspondence

6 Mid Devon Press Releases

13 NALC bulletins and events newsletters

6 DALC newsletters

3 Mid Devon meeting notifications

6 Rural Services Network bulletins

3 SLCC news bulletins

8 Devon County Council Coronavirus Updates & News Roundups

3 Locality Newsletters

3 Devon Communities Together (DCT) newsletters

1 Devon Climate Emergency newsletter

4 Connecting the Culm news

1 ICO's newsletter

1 Involve Mid Devon newsletter

1 Airband update

1 Gigaclear update

1 Devon CPRE newsletter

C) Communications not referred to Councillors

5 emails offering various seminars, equipment and services

B Bodkin

Barbara Bodkin

Clerk to Willand Parish Council

8 July 2022