



## **WILLAND PARISH COUNCIL**

Clerk to Parish Council Mrs Barbara Bodkin, 12 Sycamore Close, Willand, Cullompton, Devon EX15 2SH. Tel: 07920014407  
Email: clerk@willand-pc.org.uk

**I HEREBY GIVE NOTICE THAT A MEETING OF THE PARISH COUNCIL WILL TAKE PLACE ON THURSDAY 10 NOVEMBER 2022 AT WILLAND HEALTH & COMMUNITY CENTRE COMMENCING AT 19.00**

**Please note change of venue for this meeting.**

***Press and Public are invited to attend.***

***PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.***

### **AGENDA**

**To consider the co-option of Neil James as a Councillor to fill the advertised vacancy on the Parish Council.**

**1. Apologies**

To receive any apologies from Councillors

**2. To receive any declarations of interest from Members on any of the agenda items**

**3. Public questions on any of the agenda items**

**4. Items brought forward from the Chair**

**5. To approve Minutes of the meeting held on Thursday 13 October 2022**

**6. Reports from District and County Councillors**

- a) District Councillors Chesterton, Evans and Warren
- b) County Councillor Radford

**7. For information and discussion**

- a) Crime in Willand reported to the police in September 2022
- b) Highways Working Group update, to include:
  - i) VAS Reports – October 2022
  - ii) Traffic issues: to consider the outcome of the joint meeting of Parish Councillors from Willand, Uffculme, Halberton and Sampford Peverell on 26 October, including a proposal that subject to agreement by each Parish Council, a joint Task Group be formed comprising of a nominated person from each Parish Council, to discuss shared traffic issues.
  - iii) To consider proposal from Willand Community Speed Watch Co-ordinator for a Road Safety tab to be created on the Parish Council's website where information from sources such as Willand CSW and Devon & Cornwall Police could be posted and accessed via a link on WOW.
  - iv) Linked with above item, to consider proposal from Councillor Major to introduce dedicated tabs on the Parish Council's website home page for direct access to crime data, VAS reports etc.

- c) To receive an update from Cemetery Working Group
- d) Chestnut Play Area: to discuss the outcome of quotation requests
- e) Neighbourhood Planning Group: to receive a verbal update from Councillor Little
- f) Pump track: to agree the next steps
- g) Planters: to receive an update from the Clerk and consider a proposal from Willand Tiny Tots to take on the Gables Road planter
- h) Appointment of Willand United Charities Trustees

## **8. Finance & Administration**

- a) Authorisation of payments including invoices received since 7 October
- b) Income received in October 2022
- c) Income and Expenditure report as at end of October 2022
- d) To minute ratification of the following since 7 October:
  - i) Approval of Devon County Council's quote for connector checks for Christmas lights of £786.50 + VAT, following consultation with Members and a majority agreement.
  - ii) Decision to re-deploy the temporary litter picker to cover long-term sickness from 31<sup>st</sup> October 2022, following consultation with Members.
- e) Community Events Fund – to consider draft application form as referred by Finance & Administration Committee
- f) To note the Clerk has invited contractors to submit quotations for grounds maintenance contracts for 2023 – 2025, with a closing date of 22 November 2022.
- g) Community Emergency Plan: to consider approval of the amended Plan following the Finance & Administration Committee's consideration of recommendations put forward from the review in August 2022.
- h) To consider information provided from Councillor Major in support of his suggestion that an allowance of £6000 could be included in 2023/24 as an on-going cost due to potential activity on recommendations from the Road Safety Audit.

## **9. Meeting dates**

- Thursday 8 December – Full Council meeting
- Thursday 15 December – Finance and Administration Committee meeting
- Thursday 12 January – Full Council meeting (final approval of budget/precept)
- Thursday 9 February – Full Council meeting
- Thursday 9 March – Full Council meeting
- Thursday 16 March – Finance and Administration Committee meeting
- Working Groups – to note any scheduled dates:

**10. Councillors Roundtable:** to receive any further information from Councillors and to highlight future agenda items.

## **11. Communications**

### **A)**

- i) The Parish Council has received an invitation from the village churches to attend the Annual Village Carol Service at the Village Hall on Sunday 4 December at 6.30pm, followed by refreshments. Members have been invited to choose a carol to be sung and to confirm if a Parish Councillor would like to read a lesson; Clerk to confirm details to the organisers.
- ii) To consider a request from Willand Pre-school for the Parish Council to support an upgrade to the CCTV system which currently covers the Village Hall car park, school drive and Jubilee Field entrance, to enable number plate recognition. To note that any maintenance and servicing has previously been undertaken by the Preschool.

iii) The Clerk had received a “thank you” from Willand Scout Group for the Parish Council’s kind donation in recognition of the Scouts having painted the fence in South View Close play area, adding that the Scouts “were quite happy just to help out in the community.”

iv) MDDC’s Forward Planning Team letter of 21 October 2022: Public consultation on an Air Quality Supplementary Planning Document and Non Statutory Interim Planning Policy Statement; Climate Emergency. These planning documents are about improving air quality, addressing climate change and helping to move towards a net zero carbon future through new development. Members to decide if the Parish Council will respond to the public consultation or members to reply individually. Closing date is 16 December.

v) MDDC’s Deputy Chief Executive’s letter to the Parish Council dated 26.10.22 to highlight the inflationary pressures facing councils and the financial impact on public expenditure. The letter asks parishes to consider what they could do to share the load, for services such as grounds maintenance, parks/play areas, street cleansing, community grants, enforcement/CCTV, open spaces etc and any other area of service where a parish could assist. MDDC is open to discussion with parishes.

## **B) Communications received since 7 October and emailed to Councillors:**

i) **Current Planning Applications:** No applications have been received as at 4.11.22.

ii) **Planning Decisions:** There have been no planning decisions notified as at 4.11.22.

### **iii) Newsletters and other correspondence**

6 Mid Devon Press Releases & 1 Public Consultation

10 NALC bulletins and events newsletters

5 DALC newsletters and AGM papers for 5.10.22

4 Mid Devon meeting notifications

5 Rural Services Network bulletins

1 SLCC news bulletin

5 Devon County Council Coronavirus Updates & News Roundups

2 Locality Newsletters

1 Devon Climate Emergency newsletter

3 Connecting the Culm news

2 ICO’s newsletter

1 Devon CPRE newsletter

1 DCC Transport Co-ordination Service update

1 Plymouth City Council notification (on behalf of Peninsula Transport etc)

1 Mid Devon Wildlife Warden

2 Devon Trading Standards

1 DCC Flood Risk Management newsletter

1 Power Allotments, Devon

## **C) Communications not referred to Councillors**

16 emails offering various seminars, equipment and services

*B Bodkin*

Barbara Bodkin

Clerk to Willand Parish Council

4 November 2022