



WILLAND PARISH COUNCIL

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Minutes of the Extraordinary Meeting of Willand Parish Council held on Thursday 27 March 2023 at 7.00 pm, in the Committee Room at Willand Village Hall, Gables Rd, Willand.

Present: Cllrs Mr B Warren, Mr R Phare, Mr K Grantham, Mr S Little, Mr N James, Mrs F Wilcox

In Attendance: Mrs B Bodkin, Parish Clerk
1 Member of the public

Absent: Cllr J Sellick

2303/23 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllrs N Bartlett, L Mastrolacasa, P Major and A Glover. (Proposed by Cllr Warren)

2303/24 Declarations of Interest

Cllr Wilcox and Cllr Grantham declared an interest as Willand Health and Community Centre trustees; it was noted they had no pecuniary interest or advantage. It was agreed that they would have no vote but would stay in the room unless requested to leave.

2303/25 Public Question Time

The Chairman ascertained that the member of the public was observing only.

2303/26 To consider the recommendations for distribution of S106 monies received in respect of the Willand Health and Community Centre project.

A briefing report had been issued with the agenda which included recommendations as to payments to be made. Cllr Little proposed that the 3 recommendations at paragraph 5.3 of the briefing report be taken en bloc, seconded by Cllr James, and agreed by 4 votes in favour, with 2 abstentions (namely Cllrs Wilcox and Grantham for reasons previously noted). Approval was given for payments to be made in March 2023, as follows: to Willand Preschool the sum of £31,200.00, to Willand Health and Community Centre the sum of £9,579.76, with the remainder of £19,898.99 to be placed in a clearly identified reserves budget to be drawn on for expenditure as set out in paragraph 4.4 of the briefing report (monies to be drawn against invoices as presented and agreed at the time).

2303/27 Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers from 7th March 2023 to date to facilitate the accounting processes for the financial year-end. (The financial information was issued prior to the meeting.)

Councillors voted unanimously to approve the payments and receipts as presented and they were duly authorised and signed by 3 councillors. It was noted that the S106 funding received included Pump Track money which would need to be recorded separately. It was agreed the Clerk would contact the contractor to enquire a start date so that a deposit could be paid over to the contractor per the agreed terms.

2303/28 Close

The meeting closed at 7.18 pm

Signed Dated.....
Chairman

27 MARCH 2023 PAYMENT SHEET			
PAYMENTS TO	INVOICE FOR	AMOUNT	BUDGET
Barclaycard	Mobile phone	6.00	Office/Admin
	Microsoft - licences renewals	777.60	Office/Admin
Parker Digital Marketing	Monthly website maintenance	50.00	Office/Admin
A M Lane Limited	Tree assessment @ Jubilee Fld	237.24	General grnd maint
Source for Business (SWWater)	Allotments water Dec22-Mar23	170.13	Allotments
Source for Business (SWWater)	Cemetery water Dec22-Mar23	18.59	Cemetery
C Dalley	Mileage expenses Feb-Mar23	37.44	Office/Admin
2020 Consultancy	Road Safety Assessment	4200.00	Gen Opps Reserve
Quarlfox Services	Clerk's office relocation 16.3.23	36.00	Office/Admin
Quarlfox Services	VAS equipment collect&store	18.00	Gen Opps Reserve
Quarlfox Services	Mallow Court Grass cut+fuel	29.42	Play area grnd maint
Quarlfox Services	Chestnut Drive grass cut	30.03	Play area grnd maint
Quarlfox Services	South View grass cut+fuel	24.92	Play area grnd maint
G Taylor	Mileage expenses Mar22-Feb23	32.40	Magazine
SLCC Enterprises Ltd	Job vacancy advert	253.20	Office/Admin
Stuart Todd Associates Ltd	Neighbourhood Planning fees	1134.00	N P Grant fund
DALC - Devon Assn of Local Councils	Elections training webinar fee	36.00	Office/Admin
Groundwork UK	Repayment of unspent grant	1557.30	N P Grant fund
	Total of all payments	8648.27	
RECEIPTS SINCE 6 MARCH 2023	Cemetery fees	632.00	
	S106 funding from MDDC	106623.75	
TOTAL INCOME		107255.75	
NOTE: HMRC payment to be confirmed once March payroll has been finalised.			