



**WILLAND PARISH COUNCIL**  
16 Tudor Grove, Cullompton, EX15 1XG  
Tel: 07920 014407  
Email: clerk@willand-pc.org.uk

## **PUBLIC NOTICE**

You are hereby invited to attend a **Meeting of Willand Parish Council**, which will be held on **Thursday 13<sup>th</sup> July 2023 at 7.00 pm, in the Club Room at Willand Village Hall, Gables Rd, Willand.**

Members of the public are advised to submit questions to the Parish Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

Debbie Bird  
**Parish Clerk**

5 July 2023

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Please note that: -

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Willand Parish Council is unable to make any decision on matters not listed within the agenda.
- Willand Parish Council will always attempt to record meetings.

## **AGENDA**

- 1. To receive any apologies from Councillors and record approval of reasons for absence (please make any apologies known to the Parish Clerk)**
- 2. Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
- 3. Public Question Time - To receive questions from members of the public relevant to the work of the council (A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)**

4. **Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.**
5. **Parish Council Minutes - To approve and sign the minutes of the Willand Parish Council Meeting held on Thursday 8<sup>th</sup> June 2023, as a correct record.**
6. **Finance & Administration Committee –**
  - a) **To ratify the proposal of the June Finance & Administration Committee that the Committee be disbanded temporarily, and Committee Business be moved to Full Council with the duties of Committee Chair to be split between the Chair and Vice-Chair of Full Council.**
  - b) **To approve and sign the minutes of the Finance & Administration Committee held on Thursday 15<sup>th</sup> June 2023, as a correct record.**
7. **Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make. (For information only)**
8. **Police Report (Report to be issued prior to the meeting)**
9. **To receive reports from County and District Councillors. (For information only)**
10. **To receive an update from the Neighbourhood Planning Group on the upcoming Regulation 14 consultation. (Report to be issued prior to the meeting)**
11. **To review progress to fill vacancies under co-option arrangements.**
12. **To agree that the costs of purchasing tables and chairs for the Willand Health & Community Centre of £1,917.18 be reimbursed from the S106 monies set aside in funds earmarked for refurbishment of the Centre.**
13. **Accounts Due for Payment and Receipts to include:**
  - a) **To examine and agree the Summary of Receipts and Payments for 2023-2024, up to 30<sup>th</sup> June 2023, and to receive the bank reconciliation.**
  - b) **Authorisation of payments including invoices received between 7<sup>th</sup> June 2023 and 6<sup>th</sup> July 2023.**
  - c) **To examine and agree the Reserves Balance Report for 2023-2024, up to 30<sup>th</sup> June 2023. (The financial information will be issued prior to the meeting.)**
14. **To consider a request by 3 residents of Willand Old Village to cut the grass verge between their properties. (Correspondence, maps and additional cost information to be circulated)**
15. **To consider and adopt the draft General Data Protection Regulations – Privacy Policy. (Clerk to email a draft policy in advance of the meeting)**

- 16. To consider and adopt the draft Fixed Asset Register Policy and the draft Asset Register.**  
(Clerk to email draft policy/information in advance of the meeting)
- 17. To receive and consider the monthly play area inspection reports and agree any required courses of action.** (Reports to be issued prior to the meeting)
- 18. To provide an update on costings for the re-commissioning of the VAS equipment.** (Clerk to provide updated summary prior to the meeting)
- 19. Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)**  
Mid Devon District Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

Reference: 22/02102/MFUL

Proposal: Construction of on-farm anaerobic digestion plant with associated equipment and works

Location: Land at NGR 300535 112291 (Bycott Farm) Lower Town Halberton Devon

Parish: Halberton

Reference: 22/00003/TPO

Proposal: Application to remove limbs below height of guttering of house and reduce crown and other limbs by 2 metres on south and west sides from 1 small Oak tree; remove limbs below the height of apex of house and reduce full crown and other limbs by 2 metres on south and west sides from 1 large Oak tree protected by Tree Preservation Order No. 22/00003/TPO

Location: 15 Tamarind, Willand, EX15 2SR

**20. Mid Devon District Council – Planning Decisions**

To note Mid Devon District Council, the determining Authority, has made the following planning decisions.

Reference: 23/00690/FULL

Proposal: Erection of an agricultural workers dwelling and garage

Location: Development Site at NGR 304216 110864 (Weir Mill Farm) Jaycroft Willand Devon

DECISION: Permission Granted

- 21. Correspondence and Matters to Note – To receive Council correspondence and matters to note.** (A list of the correspondence and matters to note will be issued prior to the meeting.)
- 22. Councillor Reports – At the discretion of the Chairman, to receive reports from Parish Councillors – strictly for information only.**
- 23. Close**