

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to B headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a rec basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Willand Parish Council

County area (local councils and parish meetings only): Mid-Devon District Council

### Financial year ending 31 March 2024

Prepared by (Name and Role): Debbie Bird, Parish Clerk & Responsible Financial Officer

Date: 03/04/2024

	£	£
<b>Balance per bank statements as at 31/3/2024:</b>		
Lloyds Bank Treasurers account <span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 1</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">21,191.09</span>	
Lloyds Bank Business Instant Savings <span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 2</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">99,324.40</span>	
Nationwide 45 Day business saver <span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 3</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">88,943.59</span>	
		209,459.08
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/2024 <b>(enter these as negative numbers)</b>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 1</span>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 2</span>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 3</span>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 4</span>		
[add more lines if necessary] <span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 5</span>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 6</span>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 7</span>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 8</span>		
Add: any un-banked cash as at 31/3/2024		-
		-
<b>Net balances as at 31/3/2024(Box 8)</b>		<b>209,459.08</b>