



## **WILLAND PARISH COUNCIL**

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### **PUBLIC NOTICE**

You are hereby invited to attend a **Meeting of Willand Parish Council**, which will be held on **Thursday 9<sup>th</sup> November 2023 at 7.00 pm, in the Club Room at Willand Village Hall, Gables Rd, Willand.**

Members of the public are advised to submit questions to the Parish Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

Debbie Bird  
**Parish Clerk**

1 November 2023

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Please note that: -

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Willand Parish Council is unable to make any decision on matters not listed within the agenda.
- Willand Parish Council will always attempt to record meetings.

### **AGENDA**

- 1. To receive any apologies from Councillors and record approval of reasons for absence (please make any apologies known to the Parish Clerk)**
- 2. Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**

3. **Public Question Time - To receive questions from members of the public relevant to the work of the council** (A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)
4. **Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.**
5. **Parish Council Minutes - To approve and sign the minutes of the Willand Parish Council Meeting held on Thursday 12<sup>th</sup> October 2023, as a correct record.**
6. **Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make. (For information only)**
7. **To receive reports from County and District Councillors. (For information only)**
8. **To receive an update from the Neighbourhood Planning Group. (Report to be issued prior to the meeting)**
9. **To consider a request from a resident to cut the area of boundary hedge adjoining their property, adjacent to the South View Play Area. (Clerk to circulate information with agenda)**
10. **Accounts Due for Payment and Receipts to include:**
  - a) **To examine and agree the Summary of Receipts and Payments for 2023-2024, up to 31<sup>st</sup> October 2023, and to receive the bank reconciliation.**
  - b) **To authorise payment of invoices received between 7<sup>th</sup> October 2023 and 6<sup>th</sup> November 2023 and to minute ratification of additional payments made since the previous meeting.**
  - c) **To examine and agree the Reserves Balance Report for 2023-2024, up to 31<sup>st</sup> October 2023.**  
(The financial information will be issued prior to the meeting)
11. **To receive an update on Budget Planning for 2024/25:**
  - a) **To review the Capital Budget and Earmarked Reserves in respect of play areas – Develop 3-year Capital Programme to replace/update equipment funded by Capital/EM Reserves**
  - b) **To review other Earmarked Reserves and the Operational Reserve**
  - c) **To consider indicative income and expenditure to inform the Precept for the next financial year.**
  - d) **To set a special meeting date to agree the final Precept for 2024/25**
12. **To consider the implications of VAT on Magazine advertising income and agree the way forward. (Clerk will distribute a paper prior to the meeting).**
13. **To receive a verbal update on the indicative cost to illuminate the Pump Track to enable use after dark (until 9 p.m.) and consider the way forward. (The Clerk to update)**

14. To consider any recommendations put forward by the working group, as agreed at the October meeting, regarding the specification received from a Member of the Public in relation to grass cutting and weed spraying, to support biodiversity within the parish.
15. To receive a verbal update on the indicative costs of purchasing a trampoline for the Chestnut Drive Play Area using the residual funds of £2,651.50 remaining in the Reserve following completion of the refurbishment and consider whether to obtain formal quotes for the trampoline and installation.
16. To consider the recommendations of the annual RoSPA reports for the Play Areas.
17. To agree that the costs for the purchase of two replacement kitchens for the Willand Health & Community Centre of £13,720.84 be reimbursed from the S106 monies set aside in funds earmarked for refurbishment of the Centre.
18. **Mid Devon District Council – Planning Applications** [MDDC Planning Public Access Portal](#)  
Mid Devon District Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

Reference: 23/01635/TPO

Proposal: Application to reduce side of 2 Sycamore trees (T1&T2) by 2.5-3m and 1 Hornbeam tree (T3) by 2.5-3m back to boundary fence, protected by Tree Preservation Order 74/00015/TPO

Location: Land at NGR 303424 110527 (Adj. 20 Sycamore Close) Meadow Park Willand Devon

- a) To **Minute Ratification** of the submission on the 1st November 2023 that “Willand Parish Council observes that the lower branches need to be raised to be Highways Compliant. The proposed 3.5m off the crown appears excessive but we will be guided by the Tree Officer”, on Planning Application 23/01622/TPO - Application to crown reduce by 3.5m and reshape 1 Ash tree protected by Tree Preservation Order 94/00009/TPO, 1 Harpitt Close Willand Cullompton Devon EX15 2RX.

#### 19. **Mid Devon District Council – Planning Decisions**

To note Mid Devon District Council, the determining Authority, has made the following planning decisions.

Reference: 23/01426/HOUSE

Proposal: Erection of single storey extension to front and conversion of garage to study

Location: 6 Myrtle Close Willand Cullompton Devon

DECISION: Permission Granted

20. To consider an invitation to attend the annual Village Carol Service at the Village Hall on Sunday 3<sup>rd</sup> December at 6.30pm, to choose a carol to be sung and to confirm if a Parish Councillor would like to read a lesson.

- 21. Correspondence and Matters to Note – To receive Council correspondence and matters to note. (A list of the correspondence and matters to note will be issued prior to the meeting.)**
- 22. Councillor Reports – At the discretion of the Chairman, to receive reports from Parish Councillors – strictly for information only.**
- 23. Close**