

Willand Parish Council

Payments Awaiting Authorisation List

7th December 2023

Invoices Awaiting Payment as at 07/12/2023

Code	Invoice Date	Bank	Description	Supplier	Net	VAT	Total	
Allotment Holder Subscriptions	N/A	Lloyds Treasurer Account - 9569	Allotment Holder Annual Subscription Fees	Willand Allotment Association	355.00		355.00	
All Grounds Maintenance - DCC Verges	30/11/2023	Lloyds Treasurer Account - 9569	DCC Verges 28/29 Nov	South West Grounds Maintenance (Paul	700.00	140.00	840.00	
Magazine Printing	30/11/2023	Lloyds Treasurer Account - 9569	Magazine Printing - Dec/Jan issue	Brightsea	1,095.00		1,095.00	
Play Area Equipment - Repair/Replace	03/12/2023	Lloyds Treasurer Account - 9569	Jubilee Field junior swings - top bolts replaced	Quarlfox Services	38.82		38.82	
Cemetery Extension EM Reserve - Hedging	03/12/2023	Lloyds Treasurer Account - 9569	Planting new whips in Cemetery Extension hedge	Quarlfox Services	825.15		825.15	
Jubilee Field Pump Track EM Reserve	03/12/2023	Lloyds Treasurer Account - 9569	Laying of bark on muddy ground adjacent track	Quarlfox Services	223.70		223.70	
Village Projects - Benches/Bins	03/12/2023	Lloyds Treasurer Account - 9569	Fitting additional litter bin adjacent to Pump Track	Quarlfox Services	10.20		10.20	
All Grounds Maintenance - South View Grass & Ground	03/12/2023	Lloyds Treasurer Account - 9569	Removal of leaves from surface and path	Quarlfox Services	15.30		15.30	
Notes:					Total	3,263.17	140.00	3,403.17

- Allotment fees all paid, Allotment Association to be paid £5 x 71 subscription monies
- Quarlfox - laying replacement hedge, 2 people with a total 28.5 hours labour at a cost of £581.40 plus purchase of bark to cover area around whips at a cost of £243.75. Overall cost to plant £825.15
- Quarlfox - Bark laid on Jubilee Field around entrance to pump track and field shelter as field muddy due to excessive rain at a cost of £223.70 inc materials - agreed by Clerk in consultation with Chair & Vice-Chair

Additional Payments Made since 07/11/2023

Salaries	30/11/2023	Lloyds Treasurer Account - 9569	November Salary Payments inc Back Pay, pay award 2023	N/A	2,178.05		2,178.05
Office Admin- Monthly Office Cost	27/11/2023	Lloyds Treasurer Account - 9569	Home Office Standing Order - Regular Payment	N/A	26.00		26.00
Village Projects - Planters	07/11/2023	Lloyds Treasurer Account - 9569	Winter Plants for Planters. Minute 1210/25	The Old Well	102.07	20.41	122.48
Earmarked Reserve - Cemetery Extension	07/11/2023	Lloyds Treasurer Account - 9569	Hawthorn Hedging Plants. Minute 1409/13a	The Old Well	299.85	59.97	359.82
Office Admin - Stationery	29/09/2023	Lloyds Treasurer Account - 9569	Reimbursement Youth Club Security Key Cut	Michael Hollings	30.00		30.00
Office Admin - Website/IT Support	03/11/2023	Lloyds Treasurer Account - 9569	Monthly Website Maintenance Fee	Parker Digital Marketing	50.00		50.00
Microsoft Subscription	13/11/2023	Barclaycard	Microsoft Business Standard Monthly	Microsoft	9.40	1.88	11.28
Office Admin - Stationery	13/11/2023	Barclaycard	Black ink cartridge & paper	Amazon	32.66	6.54	39.20
Village Projects - Bins	09/11/2023	Barclaycard	Tamtorque Too to fit Pump Track bin minute 1210/22	Glasdon	16.61	3.32	19.93
Office Admin - Microsoft/Domain Subscriptions	25/11/2023	Barclaycard	Microsoft 365 annual sub - Regular Payment	Microsoft	66.66	13.33	79.99
Office Admin - Clerks Phone	28/11/2023	Barclaycard	Monthly Phone costs - Regular Payment	Giffgaff	5.00	1.00	6.00
Magazine Postage	05/12/2023	Barclaycard	100 x 2nd class stamps - magazine postage	Royal Mail Online Shop	75.00		75.00
Magazine Postage	05/12/2023	Barclaycard	Address labels - magazine postage	Amazon	6.90	1.38	8.28
Office Admin - Stationery	05/12/2023	Barclaycard	Colour ink cartridges	Amazon	35.46	7.09	42.55
General Opportunity Fund Reserve	06/12/2023	Barclaycard	Retirement Flowers Willand School Headteacher - Minute	The Culm Florist	47.50	9.50	57.00
Total					2,981.16	124.42	3,105.58

Grand Total 6,244.33 264.42 6,508.75