



WILLAND PARISH COUNCIL

16 Tudor Grove, Cullompton, EX15 1XG

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You are hereby invited to attend a **Meeting of Willand Parish Council**, which will be held on **Thursday 11th January 2024 at 7.00 pm, in the Club Room at Willand Village Hall, Gables Rd, Willand.**

Members of the public are advised to submit questions to the Parish Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

Debbie Bird
Parish Clerk

3 January 2024

Please note that: -

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Willand Parish Council is unable to make any decision on matters not listed within the agenda.
- Willand Parish Council will always attempt to record meetings.

AGENDA

- 1. To receive any apologies from Councillors and record approval of reasons for absence.**
(please make any apologies known to the Parish Clerk)
- 2. Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.**

3. **Public Question Time - To receive questions from members of the public relevant to the work of the council.** (A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)
4. **Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.**
5. **Parish Council Minutes - To approve and sign the minutes of the Willand Parish Council Extraordinary Meeting held on the 7th December 2023 and the Full Parish Council Meeting held on Thursday 14th December 2023, as a correct record.**
6. **Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make.** (For information only)
7. **To receive reports from County and District Councillors.** (For information only)
8. **To receive a presentation from Councillor Little on the Neighbourhood Plan key policy statements.**
9. **Accounts Due for Payment and Receipts to include:**
 - a) **To examine and agree the Summary of Receipts and Payments for 2023-2024, up to 31st December 2023, and to receive the bank reconciliation.**
 - b) **To authorise payment of invoices received between the 7th December 2023 and 6th January 2024 and to minute ratification of additional payments made since the previous meeting.**
 - c) **To examine and agree the Reserves Balance Report for 2023-2024, up to 31st December 2023.**
(The financial information will be issued prior to the meeting)
10. **Financial Year 2024/25:**
 - a) **To consider the 25% increase in membership fees for 2024/25 being proposed by the Devon Association of Local Councils.**
 - b) **To set the Precept amount for 2024/25, as agreed in Minute 0712/04, and allowing for the outcome of item a) above.**
 - c) **To approve the transfer of the underspend predicted for 2023/24 to the Operational Reserve to increase the balance to half the Precept with effect from the 1st April 2024, as agreed in minute 0712/05 (ii).**
 - d) **To approve the amalgamation of the Jubilee Field Earmarked Reserves to one earmarked reserve titled Jubilee Field Development, with effect from the new Financial Year 2024/25, as agreed in minute 0911/11a.**
 - e) **To receive a verbal update on progress with the preparation of the 3-year Capital Programme for Play Areas.**
(Information will be issued prior to the meeting)
11. **To consider a donation request from Mid-Devon Mobility.** (Clerk to circulate email)

12. To consider a request to purchase a training defibrillator at a cost of £395 plus VAT and a Manikin Set at a cost of £525 plus VAT, to train residents in the use of the defibrillator and to administer CPR, and if agreed, to approve funding the overall cost of £920 plus VAT from the Community Facilities Reserve.

13. To review the Asset Register. (Clerk to circulate register)

14. Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)

Mid Devon District Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

- a) Reference: 23/01919/HOUSE
Proposal: Erection of two storey side extension and single storey rear extension
Location: 24 Park Street Willand Cullompton Devon EX15 2PT
Extension of time granted until Monday 15th January

- b) Reference: 24/00015/TPO
Proposal: Application to reduce the crown of 1 Oak by up to 2m tree protected by Tree Preservation Order 97/00008/TPO
Location: 6 Blenheim Court Willand Cullompton Devon EX15 2TE

f) To Minute Ratification of the following planning application submissions agreed since the November Full Council meeting:

- i. Application Number 23/01859/HOUSE & 23/01860/LBC (Conversion of an outbuilding to annex) - Variation of condition 2 of planning permission 22/02209/HOUSE & 22/02210/LBC, to allow for substitute plans relating to change in materials, Land and Buildings at NGR 303719 110353 (Dye House) Willand Old Village Willand – draft comments circulated and agreed prior to the meeting.
- ii. Application Number 23/01866/FULL – Expansion of Compound, Land at NGR 305194 112185 (GXO) Hitchcocks Business Park Uffculme. It was agreed to comment that Willand Parish Council has no observations to make on this application.

15. Mid Devon District Council – Planning Decisions

To note Mid Devon District Council, the determining Authority, has made the following planning decisions.

- Reference: 23/01828/NMA
- Proposal: Non-Material Amendment for 22/01393/FULL – erection of a dwelling with garage and access to Harpitt Close, to allow the addition of air source heat pump
- Location: Apple Tree House 17B Harpitt Close Willand
- DECISION: Permission Granted

Reference: 23/01734/TPO
Proposal: Application to fell 1 Ash tree (T1) protected by Tree Preservation Order
No. 97/00008/TPO
Location: Barnwell Jaycroft Willand Cullompton
DECISION: Refusal

16. Correspondence and Matters to Note – To receive Council correspondence and matters to note. (A list of the correspondence and matters to note will be issued prior to the meeting.)

17. Councillor Reports – At the discretion of the Chairman, to receive reports from Parish Councillors – strictly for information only.

18. Close