



WILLAND PARISH COUNCIL

16 Tudor Grove, Cullompton, EX15 1XG

Tel: 07920 014407

Email: clerk@willand-pc.org.uk

Minutes of the **Meeting of Willand Parish Council** held on **Thursday 13th June 2024 at 7.00 pm, in the Club Room at Willand Village Hall, Gables Rd, Willand.**

Present: Cllr Warren, Cllr Phare, Cllr Grantham, Cllr Leach, Cllr Little, Cllr James, Cllr Jones

In Attendance: D Bird, Parish Clerk

Minutes

1306/01 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Scott & Cllr Glover and the reasons for absence were approved unanimously.

1306/02 Declarations of Interest

Declarations taken in the relevant item.

1306/03 Public Question Time

There were no members of the public present at the meeting.

1306/04 Order of Business

There were no changes to the order of business.

1306/05

It was **resolved** to approve and sign the minutes of the Willand Parish Council Meeting held on the 9th May 2024 as a correct record, Cllr Leach proposed and Cllr Phare seconded. Unanimously agreed.

1306/06 Chairman's and Clerk's Announcements

- Cemetery benches approved at May's meeting have been sourced and will be ordered this month to be fitted by the Handyman. Cemetery Survey now live with 15 responses to date. Survey closes 1st July with weekly reminder posts on Facebook. The results will be presented to the July meeting.
- Confirmation received and circulated that the doctor's surgery in Willand will not be re-opening, patients have been contacted.
- Car Thefts – Police Sgt Andrews responded to the email sent by the Clerk with some advice for residents and directing the Clerk to the now available crime statistics online – the most recent statistics are for April and show only 1 vehicle

crime in the area, and 14 over 12 months, although some data is missing. The Clerk will follow up with Sgt Andrews.

- No response received despite chasing re potholes on B3181 near the dog playground.
- Skate Park update – work started on the 12th June. A decision on whether S106 monies can fund the additional footpath should be made in the next few days but Council has already agreed to fund this from reserves if not. The price has reduced to £4,050 as having visited the site the footpath will be shorter than the contractor envisaged.
- Community Payback - started at Old Jaycroft end instead of the North Jaycroft end and they will be clearing the entire stretch between Willand Old Village and North Jaycroft over time. The Clerk has received a very positive comment on work done to date. Some members expressed concern at this work taking place at this time of year.
- Summer plants for planters received and distributed.
- New vicar appointed and due to start in September. When he has started in post the Clerk will welcome him to the Parish on behalf of the Parish Council.

1306/07 County and District Councillor Reports.

- Apologies received from County Councillor Radford, who sent a written report by email in advance of the meeting, which was circulated to Parish Councillors. The Clerk to wish Cllr Radford well on behalf of the Parish Council and ask for his further assistance with the pothole repairs on the B3181.
- No District Councillors present, and no information or report received.
- The Clerk to write to Mid-Devon to ask that the notes from the State of the District Debate be circulated to parishes.

1306/08 It was **resolved** to approve payment of the remaining S106 funds of £4,260.97 in the Willand Health and Community Centre Earmarked Reserve for the installation of the new kitchen and the upgrade of the electricity supply. Moved by the Chair. Six in favour, Cllr Grantham declared an interest as a trustee and abstained.

1306/09 Accounts Due for Payment and Receipts to include:

- a) It was **resolved** to note the Summary of Receipts and Payments and approve the Bank Reconciliation up to the 31st May 2024. Cllr James proposed, Cllr Jones seconded. Unanimously agreed.
- b) It was **resolved** to authorise the payment of invoices received between the 7th May 2024 and 6th June 2024, and to **ratify** additional payments made since the previous meeting. Cllr Phare proposed & Cllr Jones seconded. Unanimously agreed.
- c) It was **resolved** to note The Reserves Balances Report up to the 31st May 2024. Unanimously agreed.
- d) It was **resolved** to ratify the cost of £128.21 holiday cover for the Litter Picker between the 28th May 2024 and the 1st June 2024. Chair moved. Unanimously agreed.

1306/10 The Emergency Plan was reviewed. Willand Surgery details to be removed.

- 1306/11** It was **resolved** to approve the fitting of an additional Christmas Light Connector on lamppost PL15 on Silver Street (B3181) at an approximate cost of £400, to better facilitate the revised light configuration agreed at March Council. Cllr Jones proposed & Cllr Leach seconded. Unanimously agreed.
- 1306/12** Terms of Reference for the Open Space & Recreation Working Group were considered. Cllr Grantham asked to be added to the working group. Chair moved. Unanimously agreed. Cllr Little proposed changing the wording on point number 2 to “***The working group exists to bring forward proposals for final agreement by Full Council***”. Cllr Jones seconded. Unanimously agreed.
- 1306/13** The proposals submitted by the Open Space and Recreation Working Group were considered as set out in the accompanying paper. It was **resolved** to ask the company who provided the estimates to now visit and survey the sites to confirm the suitability of the items in the areas proposed, suggest a layout and provide quotes to enable a final decision to be made and further quotes sought as appropriate to support the s106 application. Regarding the goals posts, the option for the same as those in the Primary School Playground, without the basketball hoop and top section, was selected. Moved by the Chair. Unanimously agreed.
- 1306/14** It was agreed to set up a small group to look at possible locations for additional benches and bring proposals to Council. The group will comprise Cllr Little, Cllr Jones and Cllr Phare.
- 1306/15** It was **resolved** to receive a demonstration of the Defibrillator training equipment at July Council. Unanimously agreed. July meeting to start at 6.45 p.m. to facilitate.
- 1306/16** It was **resolved** that the usual bi-annual survey be carried out on the large trees on the South Eastern allotment boundary. It was decided it was not necessary to undertake a full assessment for the whole boundary. It was also decided that a full assessment was not required for Jubilee Field as the Parish Council is only responsible for the trees on the South Western Boundary which were last assessed and work carried out in early 2023 and therefore reassessment is not yet due, and one tree on the leased part of the field, which the Mid Devon Tree Officer will be asked to inspect periodically. Chair moved. Unanimously agreed.
- 1306/17** **Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)**
Mid Devon District Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications: **There were no planning applications to consider.**
- An application for an additional workshop at Stoneman Engineering received after publication of agenda, potential response offering no objection circulated.

1306/18

Mid Devon District Council – Planning Decisions

It was **resolved** to note that Mid Devon District Council, the determining Authority, has made the following planning decisions.

Reference: 24/00268/FULL

Proposal: Erection of an extension to existing office/workshop building

Location: Pall Ex South West Ltd Unit 8 South View Estate Willand

DECISION: Permission Granted

Reference: 24/00426/HOUSE

Proposal: Erection of extension over garage

Location: 3 Park Street Willand Cullompton Devon

DECISION: Permission Granted

Reference: 24/00457/TPO

Proposal: Application to crown reduce by 3m 1 Oak tree protected by Tree Preservation Order 96/00014/TPO

Location: 6 Damson Close Willand Cullompton Devon

DECISION: Permission Refused

Reference: 24/00494/TPO

Proposal: Application to crown reduce 1 Oak tree (T51) by 2m to include limbs overhanging corner of house roof protected by Tree Preservation Order 97/00008/TPO

Location: 5 Mulberry Close Willand Cullompton Devon

DECISION: Permission Granted subject to reduced crown reduction of 1-1.5m

Reference: 24/00490/TELCOM

Proposal: Prior notification for the installation of 1 20m Phase 8 monopole, 6 antennas, 2 .03m dishes, 1 GPS Node and 4 ground cased equipment cabinets and ancillary works

Location: Land at NGR 303250 111257 Lloyd Maunder Road Willand Cullompton

DECISION: Permission Granted

Reference: 23/01692/PIP

Proposal: Permission in Principle for the erection of up to 7 dwellings

Location: Land at NGR 303897 111470 (Culm Valley Garage) Willand Devon

DECISION: Permission in Principle Approved

Reference: 24/00609/NMA

Proposal: Non-Material Amendment for 23/01111/HOUSE to allow change of roof material from felt to steel box roofing sheets and omission of rooflights

Location: Culm Vale House Willand Cullompton

DECISION: Permission Granted

Reference: 24/00538/TPO

Proposal: Application to crown reduce the crown by 2-3m and removal of deadwood of 1 Oak protected by Tree Preservation Order 02/00005/TPO

Location: 7 Poppy Close Willand Cullompton Devon

DECISION: Permission Granted subject to reduced crown reduction of 0.5-1.5m overall and reduction of lateral branch towards garage only by 3m

1306/19 Councillor Reports:

Cllr Leach to talk to the Clerk regards a future agenda item to discuss additional Parish noticeboards and possible locations.

Cllr James to contact the Clerk about an area of overgrown vegetation on a footpath.

Cllr Jones to discuss the ecological garden information she has collated with the Clerk in advance of the July meeting as she will be away.

The Chair suggested a call for volunteers to clear some areas of overgrown vegetation from paths and verges. Main area of concern out towards the Esso garage. Councillors agreed this was a good idea and were happy to participate where able to do so. Clerk to find details of local Scout contact and pass onto to the Chair.

PART 2 – It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information.

1306/20 It was **resolved** to approve the updated Job Description for the Clerk and Responsible Financial Officer with one minor amendment re HR responsibility, and it was **resolved** to approve the revised grading and salary for the post with effect from the 1st July 2024. Moved by the Chair. Unanimously agreed.

1306/21 The meeting closed at **20.43**